

MINUTES OF THE SPECIAL MEETING OF THE PRESIDENT AND  
BOARD OF TRUSTEES OF THE VILLAGE OF SOUTH BARRINGTON  
Thursday, November 6, 2008 7:30 p.m.  
South Barrington Village Hall 30 S. Barrington Road South Barrington, IL

**CALL TO ORDER**

President Munao called the meeting to order at 7:45 p.m. The Village Clerk called roll:

Present: President: Frank Munao, Jr.

Trustees: Joseph Abbate, Steve Guranovich, Paula McCombie, William Mercier,  
Anthony Navitsky

Absent: Trustees: Mary Pecora

A quorum was present.

Also present were Village Administrator David Pierce, Deputy Police Chief Ray Cordell, Building Officer Ray Wolfel and Village Engineer Jeff Steele.

Also in the audience were Diane Logsdon, consultant; Kevin Joyce, of the Cook County EMA; Tom Smith, of the Palatine EMA; Rosemary Mitchell, of BACOA; and several residents of South Barrington who have volunteered to assist with the Emergency Management program.

President Munao explained the purpose of tonight's special meeting was to present the base plan for Emergency Management to the Trustees and volunteers. He noted that the base plan was preliminary and would have further adjustments. The Trustees will need to sign off on the plan accepting their rolls and responsibilities.

President Munao introduced Dr. Hemal Nayak, who is serving as Deputy Director of the volunteer medical corps.

President Munao began a review of the base plan, highlighting features and asking for any questions as he moved through different sections. Brief discussion ensued. President Munao noted that a packet of information would be sent to all residents concerning emergency planning and the ConnectCTY notification system.

Diane Logsdon, of Logsdon Consultation Services, presented a slide presentation on what an Emergency Operation Plan (EOP) is and does. It is not an administrative plan of policy or procedure, nor does it give operating guidelines. The EOP is a plan of overall strategy. The South Barrington EOP will call for training as well as bi-annual revisions. Questions and discussion ensued. Ms. Logsdon stressed the importance of individual citizen preparedness.

President Munao introduced Kevin Joyce, Planning and Preparation Manager for Cook County Emergency Management Association. Mr. Joyce provided additional background on emergency management preparation. Because of its small size, South Barrington is not mandated to have an EOP, and Mr. Joyce commended President Munao for his concern of the citizenry to realize the importance of emergency planning. Mr. Joyce answered questions from the Board.

President Munao noted that the Village would not be applying for accreditation from the State, but was only presently interested in certification by the County.

Mr. Joyce took the opportunity to present a plaque of Certification to South Barrington for its Emergency Operation Plan.

President Munao highlighted annexes to the plan, and further discussion ensued. One topic was participation in QuadCom; Deputy Chief Cordell noted that there was no space available at NorthwestCentral. There were many questions concerning liability of the volunteers. President Munao explained that the Village cannot make employees do dangerous work in an emergency. That is beyond their job requirements and if they participate, they will be helping as volunteers. Ms. Logsdon noted that any sworn volunteer would be covered by State Workman's Compensation in a declared disaster. Liability protection through the Good Samaritan law was also discussed. However, staff with research the questions of liability and coverage with the Village attorneys and insurance companies.

**MOTION to APPROVE EMERGENCY MANAGEMENT PLAN, DATED 11/2/08 AS MAY BE AMENDED, WITH WILLINGNESS TO SIGN ACCEPTANCE PAGE** was made by Trustee Navitsky.

**SECONDED** by Trustee Guranovich.

**DISCUSSION:** Trustee Merci asked that the plan also include a waiver of liability and adequate insurance. Staff will provide information on coverage.

Roll call was taken:

**AYES:** Abbate, Guranovich, McCombie, Merci, Navitsky

**NAYS:** (None)

**ABSTAIN:** (None)

**ABSENT:** Pecora

Motion carried.

President Munao thanked everyone for their attendance tonight.

#### **BOARD MEMBER COMMENTS AND ANNOUNCEMENTS**

(None)

#### **ADJOURNMENT**

**MOTION to ADJOURN** was made by Trustee McCombie.

**SECONDED** by Trustee Abbate.

There was no further discussion.

By unanimous voice vote, the motion carried; the meeting was adjourned at 9:45 p.m.

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Donna W. Wood, Village Clerk

These minutes were approved this  
\_\_\_\_\_ Day of \_\_\_\_\_, 2008.