

# The Village of South Barrington



30 SOUTH BARRINGTON ROAD  
SOUTH BARRINGTON, ILLINOIS 60010-9500  
Phone (847) 381-7510 Fax (847) 381-0024  
[www.southbarrington.org](http://www.southbarrington.org)

## FINISHED BASEMENT & BONUS ROOM PERMITS

### REQUIRED APPLICATION MATERIALS:

- Permit Application Form (TYPED)
- Two (2) sets of Architectural Drawings (stamped)
- \$150.00 Application Fee
- \$500.00 Plan Review Fee

### ARCHITECTURAL PLANS:

Architectural plans should fully indicate the nature, extent, and scope of the proposed work including, but not limited to the following information:

- a) All walls, doors, access panels, etc. must be shown and dimensioned.
- b) All wood in contact with concrete must be pressure - treated.
- c) Indicate the finished ceiling materials and heights.  
(If drywalled, all junction boxes, dampers, etc. must remain accessible.)
- d) All electrical outlets, switches, and lights must be shown.  
(No point along a wall can be more than 6 feet from an outlet.)
- e) Location of all proposed plumbing fixtures must be shown.

### MISCELLANEOUS INFORMATION:

1. If any construction work is started on the framing or finishing of these spaces **before** a building permit has been issued, a permit fee surcharge of fifty percent (50%) shall be assessed.
2. The building permit fees and estimated value of construction are calculated by the Village and are based on the total square footage of the space being finished.

### PERFORMANCE DEPOSITS:

The Performance Deposit money is held by the Village Treasurer until the job is complete and a final inspection has been made by the Building Department. **Return of deposit money is initiated when a WRITTEN request is received by the Building Department.** "Performance Deposit Request for Release" forms are available on line or at the Village Hall.