

VILLAGE OF SOUTH BARRINGTON
COOK COUNTY, ILLINOIS
30 South Barrington Road
South Barrington, IL 60010

PUBLIC WORKS COMMITTEE
Held at the South Barrington Village Hall

MINUTES
MONDAY SEPTEMBER 19, 2011
1:30 P.M.

CALL TO ORDER

At 1:39 p.m. Chairperson McCombie called the meeting to order.

ROLL CALL

Committee Members present: Chairperson McCombie, Trustee Abbate, and Trustee Merci.

Others present: Village President Munao

Staff present: Village Administrator Masciola, Building & Zoning Officer Wolfel,
Village Engineers Ambrose and Phipps

APPROVAL OF MINUTES OF AUGUST 22, 2011

Trustee Merci made a motion to approve the minutes of August 22, 2011.

Trustee Abbate seconded the motion.

The motion passed by unanimous voice vote.

2011-2012 SNOW REMOVAL CONTRACT

Village President Munao commented on Discipio and Acres Group pricing for snow removal at Village facilities. He made note of a significant difference in prices between the two groups – especially in the cost of salt. He also stated the documents seemed unclear as to how hourly rates are calculated on Saturday, Sunday and overtime. Discussion ensued. President Munao understands that Toll Brothers wants to pay Acres Group directly for their services on Bridges Drive. That is acceptable; however, the Village will call out the Plote crews if Bridges Drive is not plowed properly by the Acres Group. Administrator Masciola directed conversation to the packet handouts to continue price comparisons between Discipio and Acres Group based on last year's quantities. Discussion commenced.

**DIRECT ADMINISTRATOR TO REQUEST
LOWER SALT PRICE FROM ACRES GROUP**

The Committee directed the Administrator to contact Acres Group about re-evaluating their salt price.

RESIDENT DRAINAGE PROJECTS DISCUSSION

It was the consensus of the Committee that Chairperson McCombie will meet with Engineer Phipps and Building Officer Wolfel to discuss these ongoing issues. Some of the issues will likely be in the road program next year.

Building Officer Wolfel raised the topic of guardrails. The pros and cons of wood and metal were discussed. Willow Bay Subdivision's wooden guardrails are in need of being replaced. According to

the Administrator, the HOA President commented that his subdivision's association does not want metal guardrails as replacements. Discussion ensued on aesthetics and liability. Baxter & Woodman Engineers have been working on a project in Lake County and they are aware of an alternative to the metal guardrails. Engineer Ambrose will make inquires for next year's replacement project.

Building Officer Wolfel stated that he has been working on projects with Pinetree and The Coves Subdivisions. Pinetree wants to replace their subdivision entrance signs and The Coves wants to put a boat ramp on their private beach.

2012 ROAD PROGRAM DISCUSSION & PAVEMENT MANAGEMENT REPORT PROPOSAL

Engineer Ambrose discussed developing a pavement management report on the village streets. They will do a visual evaluation of each street and input the data into a software program called MicroPAVER. This program indexes the streets and reports condition. The lower the number, the worse the condition of the road. This information will be used to develop the 5-year road program. Also discussed was the Committee's desire to have the Engineers look over the roads that have not been resurfaced in the past 7 years to make recommendations for next year's road improvement plan. Discussion ensued about specific roads. Engineer Ambrose asked if Baxter & Woodman should be looking at other capital improvement areas along with road ways. Chairperson McCombie responded saying no drainage or trees at this time. The Village Engineer will look at the 2009 20-Year Capital Improvement Program document provided by Chairperson McCombie and will work up new cost estimates for the pavement management report.

DIRECT ENGINEER TO COMPLETE EVALUATION OF ROADWAYS AND PRESENT REPORT WITH RECOMMENDATIONS AT NEXT PUBLIC WORKS MEETING

The Village Engineer was directed to complete the visual evaluation of the roadways, submit the proposal telling the Committee what information the Engineers are able to use from the documents provided and calculate a final cost figure. This information will be brought to the next meeting. The Village Engineer was also asked to look at The Ponds drainage issues while examining the overall roadway conditions in that subdivision.

Engineer Ambrose presented a tree ordinance from Glenview. Discussion ensued. Chairperson McCombie stated that she has several ordinances from other municipalities. Staff will scan her file and send to the Village Engineer. This topic will be on the next agenda.

SNOW PLOWING PRODECURES – NON-WOODS CURBED SUBDIVISIONS & MAILBOX POLICY

Building Officer Wolfel said that currently in pre-con meetings, drivers are directed to make one pass in and one pass out with snow plows. This method is not allowing the curbs to be cleaned out properly. The inlet structures are becoming frozen shut and water is unable to drain into the storm sewers. Thus, ice glaciating and water pooling is taking place. On occasion, Plote has been called out and paid to clear blocked inlets. After much discussion, the Committee decided to make no change to the current snow plowing procedures.

In The Woods, Acres Group has been clearing snow from the dry hydrants by hand. This information should be passed on to Plote when they take over snow plowing in December 2011.

The Building Officer stated the current policy is that if snow from a plow knocks over a mailbox, there is no distinction from the plow, itself, actually hitting the mailbox. Plote replaces the mailbox

with that cost being built into their contract pricing. Does the Village want to revisit its mailbox policy as a means to lower the contract cost? Discussion ensued as to the condition of the posts and/or mailboxes prior to being knocked over. Chairperson McCombie stated this topic will be re-examined prior to next year's contract.

STAFF REPORTS

Building Officer

Village Engineer

1. Falcon Lakes Report

Engineer Ambrose and Building Officer Wolfel visited Falcon Lakes Subdivision. In a memo, the Village Engineer specifically comments on looking at drainage, ditch regrading, pipe under drains and the west end of the southern detention area. Chairperson McCombie asked if there have been any flooding complaints around the southern detention area and if anyone has reviewed JKL Engineers plans to see if there are as-builts reflecting these changes. The Building Officer said no to both. Discussion ensued.

DIRECT VILLAGE ENGINEER TO CONTACT JKL ENGINEERS FOR FALCON LAKES ENGINEERING PLANS

Engineer Ambrose was directed to contact Mark Lattner to obtain documents for comparison. There are funds left in the letter of credit that will be held until certain work is completed. The remaining funds will be added to the road program to complete some remaining projects.

NEW BUSINESS

Chairperson McCombie shared that many residents in South Barrington Lakes have complained about tree branches over hanging the road and brushing up against their cars. Building Officer Wolfel concurred and said the worst subdivision is Hunter's Ridge. Chairperson McCombie and the Building Officer will drive through subdivisions and compile a list for trimming.

Trustee Bernard Kerman arrives at 2:47 p.m.

OLD BUSINESS

EMERALD ASH BORER RESTORATION GRANT PROGRAM

Administrator Masciola reports there will be an announcement from the US Department of Forestry in November 2011 about grant money available in the amount of approximately \$300,000.00 for Cook and other counties affected by the Emerald Ash Borer. It is an 80/20 match. No funds are included for tree removal. Individual grants will be not less than \$10,000.00 and can be used for tree inventory and management plans or replanting. Applications are due by the end of January 2012 and awards will begin in February 2012. Municipalities will have approximately one year to use the funds. Chairperson McCombie asked the Administrator to find out the point system and how the Village of South Barrington compares to other communities.

UTILITY COMPANIES RE: BOXES

Chairperson McCombie asked the Administrator for an update on utility box and pedestal repairs. Administrator Masciola had contacted AT&T. Like ComEd, the recent storms have slowed their progress for repairing and straightening utility boxes.

**DIRECT ADMINISTRATOR TO EMAIL ALL HOA PRESIDENTS
REQUESTING LIST OF UTILITY BOX REPAIRS NEEDED IN SUBDIVISION**

Chairperson McCombie directed the Administrator to send an email to all HOA Presidents informing them that the village is in the process of contacting the utilities companies regarding the condition of their pedestals & boxes. Request that the Presidents or a designee survey their subdivision and submit repairs to be include on the list.

DRY HYDRANT REPAIRS

Administrator Masciola contacted Barrington Countryside's Assistant Fire Chief Don Wenschhof and is expecting the dry hydrant test report from the fire department shortly. The Building Officer stated all dry hydrants are tested yearly and that failed hydrant reports had previously been forwarded to JKL Engineers. Discussion ensued regarding repairs and hydrant openings in lakes.

GENERATOR

The Administrator stated that he gave Trustee Abbate a detailed description of the Bartlett Road Lift Station generator. Some details follow: 150 kilowatts, 187.5 KVA, 3-phase, 277/480 AMP, 225 hours on it with a natural gas hook-up. The generator is in very good condition.

COMED MEETING

Trustee Merci expounded on the meeting held September 15, 2011 and potential discussion of a meeting about aggregation. No system wide suggestions for improvements came from the meeting; however, ComEd is exploring the installation of a second feeder line to the Crabtree Trails subdivision to improve reliability.

ADJOURNMENT

At 3:06 p.m. Trustee Merci made a motion to adjourn, seconded by Trustee Abbate. Motion passed by unanimous voice vote.

Submitted by Marcia Landin, Village Secretary