

VILLAGE OF SOUTH BARRINGTON

COOK COUNTY, ILLINOIS

30 South Barrington Road

South Barrington, IL 60010

PUBLIC WORKS COMMITTEE

Held at the South Barrington Village Hall

MINUTES

MONDAY AUGUST 22, 2011

9:30 A.M.

CALL TO ORDER

At 9:33 a.m. Chairman McCombie called the meeting to order.

ROLL CALL

Committee Members present: Chairman McCombie, Trustee Abbate, and Trustee Merci.

Others present: Trustee Kerman

Staff present: Administrator Masciola, Building & Zoning Officer Wolfel, Village Engineer Ambrose

APPROVAL OF MINUTES OF APRIL 14, 2011, JUNE 27, 2011 AND JULY 26, 2011

Trustee Abbate made a motion that the minutes of April 14, 2011, June 27, 2011 and July 26, 2011 be approved. Chairman McCombie stated the minutes of July 26, 2011 should reflect the spelling change of 'drudge' to 'dredge'.

Trustee Abbate amended his motion that the minutes of April 14, 2011, June 27, 2011 and July 26, 2011 be approved with the modification to the minutes of July 26 as indicated.

Trustee Merci seconded the motion.

The motion passed by unanimous voice vote.

EMERALD ASH BORER RESTORATION GRANT PROGRAM

Chairman McCombie commented that the Illinois Urban Forest Grant appears not to include Cook County.

DIRECT ADMINISTRATOR TO CLARIFY GRANT OPTIONS AVAILABLE TO COOK COUNTY MUNICIPALITIES

Chairman McCombie asked Administrator Masciola to get clarification of options available to Cook County municipalities.

Discussion ensued regarding the Village's obligation for infested parkway trees, i.e. Ash, Locust, etc. The committee began discussing plans for treatment, removal and replacement of parkway trees. Topics discussed were budgeting, treatment plans, tree replacement, timeframes for treatment and replacement, homeowner participation, etc. Chairman McCombie will contact the Village Attorney to elucidate the Village's true obligation and policy for parkway trees.

DIRECT ENGINEER TO GATHER TREE ORDINANCES FOR REFERENCING

Also, mentioned was the Village's lack of a tree ordinance. Chairman McCombie asked Engineer Ambrose to gather tree ordinances from other municipalities for referencing.

2011 – 2012 SNOW REMOVAL CONTRACTS – PLOTE CONSTRUCTION CO. & DISCIPIO

The Committee thanked Administrator Masciola for the helpful side-by-side price reference sheets. The Administrator proceeded to pass out a document titled *Salt Use History* showing how the village's salt/sand use has changed from 2007 through 2011. Trustee Merci asked who the winter road authority is and who determines what mixture of salt/sand is used on the village roadways? The Administrator answered saying the winter road authority is the Police Department or a designee (Village President, Trustee or the Village Administrator) and the dispatcher for the snow removal contractor determines what mixture is necessary based on road conditions and temperatures. Trustee Kerman stated on December 1, 2011 Bridges Drive and the streets in the Woods will be turned over to the village and asked if Plote was aware for plowing purposes. Administrator Masciola replied yes.

ADMINISTRATOR TO CLARIFY SALT PRICING VARIANCES WITH PLOTE

The Administrator stated that the state bid price for salt is \$64.25 per ton. Past salt pricing negotiations with Plote were discussed along with future storage possibilities. The Administrator will get clarification on reasons for Plote's varying salt prices. Trustee Abbate spoke favorably about Plote's past service. The Committee stated that Plote's prices are in line with inflation and that Plote is extremely reliable. Comparison pricing was discussed.

MOTION TO RECOMMEND TO THE VILLAGE BOARD TO ACCEPT PLOTE PROPOSAL WITH REQUEST TO LOWER SALT PRICE

Trustee Abbate made a motion to accept Plote Construction Co.'s snow removal proposal and to request a lower salt price.

Trustee Merci seconded the motion.

The motion passed by unanimous voice vote.

Discussion ensued on Discipio's snow removal prices for the Village Hall, Water Treatment Plant and Conservancy. Prices are considerably higher than last year. The Committee discussed options to create more competitive pricing. Trustee Kerman will initiate contact with Acres Group asking them to submit snow removal prices for village facilities to the Administrator or Building Officer.

MOTION TO OBTAIN SNOW REMOVAL PRICES FROM ACRES GROUP FOR VILLAGES FACILITIES

Trustee Abbate made a motion to contact Acres Group for snow removal prices on the Village Hall, Water Treatment Plant and Conservancy.

Trustee Merci seconded the motion.

The motion passed by unanimous voice vote.

The Committee would like to review proposals received from Plote, Discipio and Acres Group with the intention of making a recommendation at the Village Board meeting.

STAFF REPORTS

Building Officer

Public Works Ongoing Issues

Building Officer Wolfel elaborated on projects that he and the Village Engineers have been collaborating on throughout the village concerning infrastructure work, ditch work, drainage issues, the Ponds Subdivision sink hole, etc. Chairman McCombie stated that there was still money in the budget this year for ditch work. She directed Engineer Phipps to expedite his recommendations regarding ditch work so the work can be completed this year.

DIRECT ENGINEER TO RECOMMEND
DITCH WORK TO BE COMPLETED THIS YEAR

The Village Engineers will make recommendations to the Committee of work needing to be completed by J & L Excavating using the remainder of the budgeted funds. Chairman McCombie requested a monthly status sheet for ongoing projects.

Village Engineer

2011 Arrow Road Construction Street Restoration Reviews

- Bridlewood Subdivision shoulder restoration work needs top soil and seed.
- Willow Bay Subdivision cul-de-sac has a few areas in need of shoulder restoration.
- Forest Knoll Subdivision, behind the curb and gutter, top soil and seed needed. Tar spills on subdivision entrance pavers need to be acid washed.

DIRECT ENGINEER AMBROSE TO COMMUNICATE WITH
ARROW ROAD ABOUT RESTORATION WORK

Arrow Road Construction will be paid the retainage after all restoration work is complete. Village Engineer Ambrose will impart this information to Arrow Road.

2012 Road Program

Village Engineer inquired about the 2012 Road Program. Staff was instructed to provide Village Engineer with the 5-year Road Program documents after the meeting. Discussion commenced to inform the Village Engineer about past road programs.

DIRECT ENGINEER TO PREPARE REPORT
ON VILLAGE STREET CONDITIONS

Engineer was directed to review 5-year Road Program, drive thru the village, and create a pavement management report on roadways older than seven (7) years.

Village President Frank Munao joined the meeting at 10:45 a.m.

Bartlett Road Lift Station

Village Engineer and Administrator held a preconstruction meeting with PirTano Construction. Contractor will be submitting an updated schedule with work likely beginning early September. Building Officer will provide PirTano with section number for 150 Bartlett Road lift station for necessary J.U.L.I.E. locates. President Munao agreed to specific sub-contractors beginning work on August 29, 2011 with a one (1) week notice per Village Engineers approval.

Village Hall Expansion

Village Engineer asked for clarification on what appears to be excessive parking spaces for future Village Hall expansion needs. Discussion ensued about the Village Hall expansion detention basins, the aesthetics of those basins and creative parking options.

Street Signs

President Munao stated there are line of sight difficulties on Witt Road. He requested that *Caution: Hidden Driveway* signs be installed. Building Officer will order these signs. Discussion ensued on reflectivity and condition of current street signs along with their replacement schedule. The Woods Subdivision street signs will become the Village's responsibility December 1, 2011.

DIRECT ENGINEER AMBROSE TO REVIEW WOODS
SIGNAGE AND CREATE DAMAGE REPORTS

The Committee directed the Village Engineer to review signage for the Woods Subdivision and create a damaged and missing sign report. The Engineer will also look for curb damage throughout The Woods excluding Neighborhood D.

NEW BUSINESS

JOINT ELECTRICITY PURCHASE

Administrator Masciola discussed the joint electricity purchasing program and potential savings to residents. Residents and small businesses would retain the option to opt out of any new power contract. Residents would need to approve a referendum. The Committee discussed inviting the Northern Illinois Municipal Electric Cooperative Representative to the village to present facts for consideration. The Administrator will contact Dave Hoover for more information on the cooperative.

Chairman McCombie presented photographs of utilities pedestals (AT&T, Comcast & ComEd) that are in significant disrepair. Residents are complaining these pedestals are eye sores throughout the village. Franchise agreements require utility companies to maintain this equipment.

DIRECT ADMINISTRATOR TO CONTACT UTILITIES ABOUT DISREPAIR OF PEDESTALS

Administrator Masciola will follow up with the utilities companies about the condition of their pedestals.

GENERATOR MAINTENANCE ITEMS

Administrator Masciola presented two (2) quotations for replacement batteries and labor costs for the Water Treatment Plant and Lift Station #2 generators. The batteries are now five (5) years old and the water operators strongly recommend replacement to ensure optimal performance in case of emergency. The Building Officer stated that there is a generator in the Lift Station at 11 Wood Oaks Drive that should also be maintained. Chairman McCombie asked the Administrator to contact Steiner Power Systems and ask for the price quote breakdown. He will also obtain information on the purpose of a hertz meter.

DIRECT ADMINISTRATOR TO EMAIL QUOTE INFORMATION TO COMMITTEE MEMBERS

When confirmed, he will send an email to the Committee members.

Discussion ensued about the old generator at the Bartlett Road Lift Station. The Committee talked about possible uses for this generator within the village or the possibility of selling the generator. The Administrator will make inquiries regarding the make, model and size of the generator and forward this information to Trustee Abbate.

OLD BUSINESS

MEETING WITH COMED RE: ELECTRIC SERVICE ISSUES

Administrator Masciola is working with Bonita Parker from ComEd to confirm a meeting for September 15, 2011 at 7:00 p.m. Community Representatives and residents will be invited.

VILLAGE HALL EXPANSION FURNISHINGS

President Munao stated that Trustee Kerman will work together with Administrator Masciola and Chief Deegan to determine furnishing and equipment needs for the Village and Police Department.

IL ROUTE 62

Tree trimming and tree removal are scheduled to begin this week on Algonquin Road. ComEd will be installing new poles beginning as early as August 31, 2011.

ADJOURNMENT

At 11:45 A.M. Trustee Merci made a motion to adjourn, seconded by Trustee Abbate. Motion passed by unanimous voice vote.

Submitted by Marcia Landin, Village Secretary