

VILLAGE OF SOUTH BARRINGTON

LEGAL AND HUMAN RESOURCES COMMITTEE

AUGUST 4, 2010

MINUTES

CALL TO ORDER

Committee Chair Pecora called the meeting to order at 9:10 am

ROLL CALL

Members present: Chair Pecora, Trustee McCombie, Wokoun, President Munao

Others present: Trustee Merci

Discussion of Administrator's Job Description

The Committee reviewed the Ordinance establishing the position of Village Administrator and the Job Description of the Village Administrator position. Suggestions were made to amend the ordinance and job description to reflect the current responsibilities of the Village Administrator. The staff was directed to prepare the necessary documents for the Village Board to consider amendments that were recommended.

Discussion of Candidate Selection Criteria, Interview Procedures and Questions

The Committee discussed process to be instituted for the selection of the next Village Administrator. No action taken.

ADJOURNMENT

The meeting adjourned at 10:50 am

Submitted by David Pierce