

1 Minutes of the meeting of the  
2 South Barrington Public Safety Committee  
3 Thursday, February 5, 2009  
4

5 Chairman Abbate called the Public Safety Committee meeting to order at 6:10 pm.  
6 Present: Chairman Joe Abbate, Trustee Steve Guranovich, Trustee Paula McCombie and  
7 Chief Michael Deegan. Also present: Deputy Chief Ray Cordell.

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9 Roll Call was taken. A quorum was present.

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11 Approval of Minutes. Trustee Guranovich motioned to accept the minutes of the October  
12 30, 2008 minutes as written. Seconded by Trustee McCombie, motion carried by voice  
13 vote.

14  
15 Fuel Cards. The Committee discussed the merits of procuring fuel cards for the squad  
16 cars to be used at local gas stations. Deputy Chief Cordell briefed the Committee on the  
17 subject. Currently, the police department purchases fuel from Hoffman Estates Public  
18 Works. SBPD officers are each assigned a fuel card with which to pump gas at the  
19 Hoffman Estates pumps. The Village is billed monthly by Hoffman Estates. Chief  
20 Deegan stated that, while we are satisfied with the service provided by Hoffman Estates,  
21 having only one source for fuel is limiting. Currently, we are completely dependent upon  
22 Hoffman Estates for our fuel needs. He pondered what we would do should there be a  
23 shutdown at their pumps. Also, there are some occasions when it is not practical to pump  
24 gas at Hoffman Estates; for example, those times when the detective is working outside  
25 our locality or when an officer travels out of town for training. Fuel cards will enable us  
26 to exercise more flexibility to purchase gas when the Hoffman Estates pumps are  
27 unavailable or when officers travel out of town. Chief Deegan stated that many  
28 departments use the fuel cards.

29  
30 Deputy Chief Cordell reviewed the terms and mechanisms of their preferred vendor,  
31 Wright Express. Deputy Chief Cordell stated that he looked at several vendors before  
32 deciding on Wright Express and chose this vendor because of their cost effectiveness  
33 (they are priced at the state of Illinois bid contract and will waive start up fees for  
34 municipal customers) and he has spoken to other municipalities who use this service and  
35 reported favorably regarding it. Deputy Chief Cordell stated that the fuel cards will be  
36 assigned to a specific squad car, and the security is high. With the Wright Express card,  
37 federal taxes have already been exempted and the municipality may monitor on-line the  
38 amount of gas that is being dispensed. Chief Deegan requested that the Committee allow  
39 him to 'test the waters' so to speak by purchasing a few of the cards for use in the  
40 detective's car and one other squad car. Chief Deegan wanted to make it very clear that  
41 he does not wish to sever ties with Hoffman Estates Public Works; rather, the fuel cards  
42 would be used to supplement our current fuel purchasing arrangement. Trustee  
43 Guranovich motioned to recommend to the full Board of Trustees that the PD procure  
44 fuel cards from Wright Express to be used to purchase Village authorized gasoline and  
45 repairs for squad cars. Trustee McCombie seconded the motion; the motion carried by  
46 voice vote.

47 Car Fax Accident Reporting Service. Chief Deegan requested the Committee to consider  
48 enrolling in CarFax and TracView, a private vendor offering accident reporting services  
49 at no cost to the Village. The chief stated that this system is expected to reduce the  
50 overhead experienced by police department personnel who currently process requests for  
51 accident reports. The proposal is that CarFax will provide a scanner to the police  
52 department and our clerks will scan all traffic accident reports into the CarFax system.  
53 Thereafter, all requests for copies of accident reports will be referred to CarFax who will  
54 provide the copies and compensate the village \$5 for each report, the fee now charged by  
55 the Village for copy services. Chief Deegan stated the Illinois Association of Chiefs of  
56 Police has endorsed CarFax and TracView, and that several local police departments use  
57 the system. Chief Deegan asked the Committee for permission to enroll in the CarFax  
58 program. Trustee McCombie motioned to forward Chief Deegan's request to the full  
59 Board of Trustees. Trustee Guranovich seconded the motion; motion carried by voice  
60 vote.

61  
62 FY 2010 Budget. Chief Deegan highlighted the areas in the FY 2010 budget where he has  
63 initiated a change over last year's budget. The professional development line item was  
64 increased to accommodate the training module from Lexipol and also to provide funds  
65 should the Board of Trustees consent to sending Sergeant Eaton to Northwestern  
66 University's Police Staff and Command school. Chief Deegan also asked for an increase  
67 in the meeting/mileage line item as the police department was over budget this year due  
68 to budget cuts in this line item last year. Additionally, the chief asked for an increase in  
69 the equipment/leasing line items to cover additional uniform items for new hires (an  
70 expected 6 part-time officers); funds to purchase body armor to replace existing  
71 equipment which expires this year. Also, the chief stated that range supplies were cut by  
72 \$2000 from last year's budget but is needed in this year's budget to cover minimal  
73 ammunition costs.

74  
75 The Committee discussed the police department budget. Trustee Abbate stated the  
76 requests made by the chief would be forwarded for discussion by the Finance Committee  
77 at their next meeting.

78  
79 Old Business

80 Trustee Abbate updated the Committee on the activity of the Police Commission. He  
81 stated that three new part-time officers will be sworn in at the February Board of Trustees  
82 meeting, and that there are ten more candidates for the part-time police officer position  
83 whose background investigations are currently being done. Public Safety Trustees  
84 expressed an interest in reviewing the background summaries of the police officer  
85 candidates to which Chief Deegan did not object.

86  
87 New Business

88  
89 There was no new business.

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91 Trustee Guranovich motioned to adjourn the meeting. Trustee McCombie seconded;  
92 motion carried by voice vote. The meeting adjourned at 7:13 pm.

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95 The minutes of the February 5, 2009 Public Safety Committee are respectfully submitted  
96 by Recording Secretary Mary Lampugnano.

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99 Approved on April 2, 2009